

**Jackson Place Community Council
Board Meeting
December 3, 2007, 7:30-9:15p
Bartley Residence**

Attendance

Board members present: Jill Moe, Johnny Calcagno, Steve Van Oel, Bill Bradburd, Deborah Bartley; Ben Kim, Jutta Schneider, and Oksana Winstead. Board members absent: Claude Zervas, Maura Deering

Tentative Agenda

1. Board officers and duties (10 min)
2. Committee chairs and duties (5 min)
3. Planning session for Quarterly meeting at Jackson Place CoHousing (30 min)
4. Newsletter – Deb (5 min)
5. Outreach to other Neighborhood organizations - Deb, Ben (10 min)
6. Traffic Report – Neighborhood Street Fund – John or Jill (10 min)
7. Land Use report -- Multi-family, Casa Latina, Goodwill, etc – Bill (15 min)
8. Finance report – Jutta (5 min)
9. Crime report – Vince (5 min)

Board officers and duties / Committee chairs and duties

Bill, as long-planned, is resigning as co-chair. Steve nominated Jill, and she was unanimously voted in by the Board. Ben read aloud the duties of a co-chair, which seemed reasonable to all present. She (and the rest of the Board) is to serve until next July.

We had a discussion about where and with whom important documents should reside. It was agreed that they should live online as much as possible. Johnny (or current secretary per the By-laws) will keep hard copies. For financial documents, Jutta (or current Treasurer) will keep.

Deb will send Johnny an electronic copy of the mailing list.

We discussed the duties of a committee chair:

- ❖ schedules and facilitates meetings
- ❖ reports back to the Board
- ❖ may represent the neighborhood as sanctioned by the board
- ❖ maintain notes (to be forwarded to the secretary)
- ❖ is proactive about neighborhood interests

We identified the following committees and chairs

Traffic – John
Land Use – Bill
Outreach – Deb
Crime - Vince

We did not discuss the length of time, and should add this as a future agenda item.

Planning session for Quarterly meeting at Jackson Place CoHousing

Meeting is 7:00 on 12/10/07. Agreed that Board members would be there at 6:45.

We will have a King County Property Tax Advisor talk about land values and property taxes. Every four years they do an assessment of an area, and they just did ours. She will have 15 minutes to present and take 15 minutes of questions.

At the meeting, Jutta wants to re-introduce the concept of dues. Johnny says we should also roll it out on the website and in the newsletter. Jutta agreed to ponder some options.

We will have reports from the committee chairs.

Start meeting with an entry exercise, a question, greet people at door, and tell people what the JPCC Board is about: "Welcome to the JPCC; we are elected neighbors, we have committees."

Bill will put out signs before he leaves and Ben agreed to pick them up. We will have cookies, provided by Board.

Steve will facilitate; Deb will introduce Board people.

7:10-7:20 – Introductions

7:20-7:50 – Tax person

7:50-8:10 – Committee reports

8:10-8:30 – Open Discussion Roundtable

We talked about inviting Ann Schlusser to our 3/10 quarterly meeting to talk about zoning, accessory dwelling units, etc.

Ben proposed that in some future Quarterly meeting (March?), we include a social activity, perhaps music or dancing. This would hopefully serve to increase attendance, be a fun family event, and bring more neighborhood cohesion.

Newsletter – Deb

Deb handed out the newsletter, which all agreed looks fabulous. Maura, Jill, and John did content and Deb "put it together." The Board unanimously approved her effort and the result. She's looking for feedback. She will have deadlines. Four ads were sold at \$20/each (to be changed to \$30 in the future), which were "easy to get"; there is hope for funding, possibly Small and Simple grant.

Printing, tabbing, and folding for 1000 copies was \$325. 650 copies will get labels and mailed, and the postage for that will be \$108. Total cost for this first run was \$433 (production + postage), but because \$80 was generated from ads, the total *net* cost of \$353.

We need 6 to 8 weeks lead time for a possible grant for the newsletter.

Some discussion about where to get ads. Deb will happily accept help on procuring ads.

Outreach to other Neighborhood organizations - Deb, Ben

Deb talked about the [Seattle Community Council Federation](#), which originated in the neighborhood. They will be supportive of our issues. We have recently paid our dues. We should try to send a Board member or members to their meetings. Some of the issues that are of most concern to us, e.g. multi-family zoning, they are already working on. We can piggy-pack on their efforts and contribute to them.

We agreed that Ben would send us his report from the Colman neighborhood, to be included in these notes. Here it is:

Colman Neighborhood Association November Update

EVENTS

Mural Project

The Northwest African American Museum is willing to allow use of one-third of the bulkhead wall on 23rd for the mural. The next step is finding volunteers who can mount the mural panels on the concrete

bulkhead. Artist Eddie Walker is working on the mural panels indoors. Anyone who would be willing to help can contact [Irina](#) or [Eddie](#) by email.

Visit the [CNA website](#).

Traffic Report – Neighborhood Street Fund – Jill

Jill reviewed the notes from the [11/17 traffic meeting](#). About the 10th Avenue revision idea, Johnny asked that we involve the Little Saigon / International District so we make sure that we aren't surprising them, and in fact making them part of our process.

Finance report – Jutta

We have approximately \$1826.00 in our bank account as of 11/13. We have opened a second, separate "sponsorship" bank account for DSCLN, for accepting donations.

Jutta has some concern about how to manage the second account. She feels that although she is responsible for the account, she doesn't feel that she controls it. Bill says he is fine with Jutta having full control. She is considering, and we will need to have further discussion of the implications of the second account.

Jutta will pursue a P.O. Box and change the JPCC checks to have this P.O. Box address, rather than the address of a former treasurer as they currently have.

Now that Bill is no longer co-chair, Jill's name will be added as a signer, and his name removed.

Crime report – Vince

Next [EPCPC](#) crime meeting is 12/6. Assistant chief is going to talk about them going from 9 to 5 sectors. There will also be a DPD rep.

There is a meeting on 12/5 to talk about plans for Lavizzo Park.

Land Use report -- Multi-family, Casa Latina, Goodwill, etc – Bill

Bill brought up an email sent by a Jackson Place neighbor regarding Casa Latina. We agreed to carefully read the email and possibly respond.

Bill agreed to pursue signatures for the p-zone comment letter that Jill wrote; the board discussed the letter at the last meeting and decided that it should be sent as soon as possible – with or without other groups signing on – as the official comment period ended in early October.

Bill asked for help in reviving the Land Use Committee. The next Land Use meeting will be sometime in the third week in January, after Bill gets back from vacation.

Meeting adjourned at 9:15